

NYNEHEAD PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE COUNCIL HELD ON 10 MAY 2010 AT THE MEMORIAL HALL, NYNEHEAD

Present: Mr. M. Briginshaw, Mr. M. Hooper, Mr. A. Howe, Mr. P. Netley and Mr. G. Sparks. Also present were Mr. C. Bishop (Borough Councillor), Mr. C. Spackman (Parish Paths Liaison Officer) and 14 members of the public. The outgoing chairman Mr. Hooper was in the chair for the election of chairman.

10/047 Election of Chairman and Vice-Chairman

Mr. Hooper was proposed as Chairman by Mr. Briginshaw and seconded by Mr. Netley. There being no other nominations he was elected to the post for 2010-11. Mr. Sparks was proposed as Vice-Chairman by Mr. Briginshaw, seconded by Mr. Howe and elected, there being no other nominations.

10/048 Declaration of acceptance of office of Chairman

The Declaration was signed by Mr Hooper and countersigned by the Clerk.

10/049 Apologies were received from Mr. T. McMahon (County Councillor) and PCSO J. McAteer.

10/050 Declarations of Interest

There were no declarations of interest.

10/051 The minutes of the meeting on 12 April 2010 were approved and signed as a correct record.

10/052 Matters arising from the minutes

- (i) 10/041(ii) – A reply from Somerset Waste Partnership to the council's complaints about opening hours at the Poole recycling site were noted. The issue of traffic congestion and the implications for emergency services would be pursued with the county council.
- (ii) 10/042(i) – Litter grabs would cost from £12 to £22 each, but as there was no provision in the budget for this it was agreed not to pursue the matter. Mr Sparks said that the dumping of garden waste on the verges of Higher Nynehead was unacceptable especially as the Poole site was close by and garden waste bins were available.
- (iii) 10/042(iii) – No action would be taken on the Transition Town proposals which had been circulated to members.
- (iv) 10/043(i) – The chairman said that the SALC chairmanship course he had attended was excellent, most useful and good value for money. The course notes would be circulated to members.

10/053 Matters arising from the Annual Parish Meeting

A replacement tree warden was sought for Mr. Ben Tingay who had stood down. Anyone interested should contact the chairman or clerk.

10/054 Financial matters

The clerk presented the accounts and financial statement for the year ending 31 March 2010. They had been audited by Mrs. M. Maunder of Hillfarrance who had completed and signed the internal audit section of the Audit Return. It was proposed by Mr. Sparks, seconded by Mr. Briginshaw and resolved that the accounts and financial statement be adopted, that a 'yes' response be made to all of the questions in the Annual Governance Statement on the Audit Return and that Mrs Maunder be thanked for her work. Mrs Maunder had reminded the council that the accounts and half-yearly statement be signed by members.

10/055 Highway matters

- (i) In response to the council's pot-hole survey a site meeting would be held in the next two weeks with Ken Paviour, the Highway Superintendent.
- (ii) The County Highways rural verge cutting programme for 2010 had been circulated to members.
- (iii) The chairman was thanked for removing a tree root in the Hollow.

10/056 Rights of way

- (i) Mr. Spackman presented his monthly report. The main achievements had been the improvements to path WG8/25 at Baghay Lane, through the good offices of the county council and the new kissing gate on the path from Blackdown View to East Nynehead
- (ii) The 2010-11 work programme would concentrate on improvements to the path from Ash Lane towards Lift Cottage and back to the Bradford road.
- (iii) The annual footpath inspection would be on Sunday 16 May, meeting at the Memorial Hall at 2.30p.m.
- (iv) The Chairman thanked Mr. Spackman for his excellent work for the village and it was agreed unanimously to appoint him as Parish Paths Liaison officer for a further year.
- (v) The new arrangements for managing rights of way in Somerset were noted. The chairman and Mr Spackman would attend the liaison officers' meeting on 17 June.

10/057 Planning matters

- (i) It was agreed to support applications for:
 - a. Various internal works at Chipley Park House (26/10/0006LB).
 - b. The erection of log store and car port, Chipley Park (26/10/0007).
- (ii) It was noted that permission had been granted for:
 - a. The erection of extensions and alterations, Nynehead Court (26/10/0002 and 26/10/0003LB).
 - b. The erection of 3 extensions, 2 Court Cottages (26/10/0004).
 - c. The erection of extensions, Upcott (26/10/0005).
- (iii) Appeal at Upcott Barn (26/08/0009).
 - a. Two letters had been received from TDBC apologising for its failure to notify the council that the hearing on 15 April had been postponed because of the Inspector was ill.
 - b. Mr Sparks would represent the council at the hearing on the new date of 27 May.

10/058 Parish Council administration

- (i) No member was able to attend the SALC west area meeting on 10 June.
- (ii) Members were asked to ensure that their entries in the register of interests were up-to-date. The Clerk would circulate a letter.
- (iii) The assets register was agreed. The notice board near the school was still in need of repair and the clerk was trying to find a new home for the filing cabinet. He reminded the council that as agreed in 2006 the budget for 2011-12 should include provision for computer provision.
- (iv) The programme of meetings for 2010-11 was agreed.
- (v) It was noted that the council's insurance policy with Allianz was now being administered by Aon Limited. As the premium for the coming year had increased by £28 it was agreed to investigate alternative insurers.

10/059 Payments.

The issue of cheques was authorised for:

- (i) Clerk's salary (£191.21) and expenses (£37.40) for April - £228.61.
(prop. Mr. Netley, sec. Mr. Sparks) (cheque no. 000542).
- (ii) Allianz – insurance premium 2010-11 - £414.32.
(prop. Mr. Sparks, sec. Mr. Howe) (cheque no. 000543).
- (iii) M. Maunder – internal audit fee - £30.00.
(prop. Mr. Hooper, sec. Mr. Howe) (cheque no. 000544).
- (iv) SALC – workshop fee - £20.00.
(prop. Mr Sparks, sec. Mr. Howe (cheque no. 000545).

10/060 Correspondence

The receipt was noted of the following correspondence tabled at the meeting:

- (i) Somerset Waste Partnership
 - a. Invitation to stakeholders workshop – a.m. on 14 or 19 May, Bridgwater.
 - b. Poster and service guide for new residents.
- (ii) SALC – accounting guidance for local councils now on-line.
- (iii) Community Council – request for digital copy of parish plan.
- (iv) Pauline Homeshaw – help with publicity for Wivey Link.
- (v) SCC – Somerset Heritage Month.
- (vi) TDBC – weekly list of planning applications.
- (vii) TDBC – Corporate Strategy 2010-2013 (available on-line).
- (viii) TDBC – Heart of Somerset events – May.
- (ix) NALC – events programme.
- (x) Komplan – play equipment product information.
- (xi) SMP Playgrounds – Parish and Community News.
- (xii) South West Ambulance Service – newsletter.
- (xiii) Avon and Somerset Police Authority – newsletter.
- (xiv) Alan Davies – May steaming days at the Weston Zoyland pumping station.
- (xv) Butterworths – on-line seminars.
- (xvi) Pattersons – licensing laws conference.
- (xvii) Simon Mehigan QC – licensing law seminar.
- (xviii) ‘Clerks and Councils Direct’ magazine.
- (xix) Somerset Rural Youth Project – newsletter.
- (xx) Somerset Community Safety Newsletter.

10/061 There were no items suggested by members for the next meeting (7 June).

Signed:

Chairman

Date: